**School/College Careers Event Attendance Request Form**



**Application Form**

All requests must be submitted centrally, using the on-line form. Please circulate this to anyone else within your organisation that is likely to send a request to STH. This document is also available from your School Engagement Portal/News Board.

**Requests submission Periods**

1. There will be periods for you to submit your requests, and they will be processed together at the end of the submission period**. Please note that the QR code and link is specific to the application period, as shown in the table below**.
2. A request will go out to the Trust for volunteers, allowing a 3-week period for responses.
3. You will be notified whether we have a volunteer for your event.

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| **Application Period** | **Event Months** | **QR Code & Link** |
| **1 – 30 July** | **September - November** | A qr code on a green background  Description automatically generated  <https://forms.office.com/e/JdQejTpJjZ> |
| **1 – 31 October** | **December - February** | A qr code on a green background  Description automatically generated  <https://forms.office.com/e/uUV0Lb4aum> |
| **1 – 31 January** | **March - May** | A qr code on a green background  Description automatically generated  <https://forms.office.com/e/AZSiFh1jkF> |
| 1 – 30 April | **June - July** | A qr code on a green background  Description automatically generated  <https://forms.office.com/e/1zx1mzJbjK> |